

**Agenda**  
**MEETING OF THE**  
**MEAD PUBLIC LIBRARY**  
**BOARD OF TRUSTEES**  
December 15, 2011  
3:45 p.m.  
Rocca Meeting Room

\* There will be a 3M Cloud Library online presentation at 2:15 p.m. in the Library Board Room for the information of the Board.

- I. CALL TO ORDER AND DETERMINATION OF QUORUM – Maeve Quinn.
- II. PLEDGE OF ALLEGIANCE.
- III. ADOPT RESOLUTION IN HONOR OF THE SERVICE OF KATHY MEYER UPON THE OCCASION OF HER RETIREMENT. (Copies available at meeting)
- IV. PUBLIC COMMENT [Limited to five persons @ five minutes per person]. (Please sign in prior to meeting)
- V. APPROVAL OF MINUTES – Meeting of November 17. (Attached)
- VI. CORRESPONDENCE, ANNOUNCEMENTS, AND COMMON COUNCIL REFERRALS.
- VII. COMMITTEE REPORTS:
  - A. Finance Committee – Henry Nelson, Chair:
    - 1. Report of December 15 meeting.
  - B. Financial Report
    - 1. Review and approve payment of current expenditures, including payroll and recurring expenditures – Henry Nelson/designee. (Vouchers with invoices and payroll reports available at meeting)
    - 2. Receive monthly 2011 budget status report to date. (Available at meeting)
    - 3. Approve line item transfers, budget amendments.
    - 4. Report of gifts received.

\*To request a sign language interpreter for this meeting call 920-459-3414 via the Wisconsin Relay Service (800-947-3529) at least 3 weekdays in advance of the meeting and ask for Kathy Meyer or Sharon Winkle. Persons with disabilities who need other accommodations to attend the meeting should contact Kathy Meyer (459-3400 ext. 3411) or Sharon Winkle (459-3400 ext. 3414) at least 3 weekdays in advance.

VIII. REVIEW AND POSSIBLE ACTION ON REVISIONS TO “BYLAWS AND POLICY STATEMENTS OF THE MEAD PUBLIC LIBRARY BOARD” INCLUDING “FAMILY AND MEDICAL LEAVE POLICY”. (Draft copies attached as Agenda packet items #8.)

IX. DIRECTOR’S REPORT:

- A. Reports of summer reading programs for 2011: (All attached as Agenda packet items #9)
  - 1. Cuddle and Read Everyday - CARE
  - 2. Summer Library Program Report for Henrietta A. Landwehr Children’s Library Center
  - 3. ACUITY Cool Picks
  - 4. Adult Summer Reading Program

X. LIAISON REPORTS:

- A. Eastern Shores Library System (ESLS) – Henry Nelson.
- B. Mead Public Library Foundation – Maeve Quinn.
- C. Friends of Mead Public Library – Sharon Winkle.

XI. ADJOURNMENT.